

THE POLISH
HISTORY MUSEUM

SCHOLARSHIP FUND



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The Scholarship Fund endowed by the Polish History Museum is charged with supporting academic research on the history of Poland as well as activities promoting Polish history abroad. The scholarship is addressed to foreigners who study, or wish to study Polish history.

Scholarships are awarded to the winners of a competition for the best project, either educational, research or promotional in nature. A jury comprised of eminent Polish historians will select the winners of the competition. The Museum may also support the publication of works that result from materials gathered during the scholarship.

There is no limit to the number of times one may apply for the scholarship.

We e invite those interested to visit website stypendia.muzhp.pl, where regulation of the fund can be found, as well as the application form and competition rules. Any additional questions can be sent to stypendia@muzhp.pl.

The deadline for the submission of applications is **30 October**.



SCHOLARSHIP FUND REGULATIONS

General Rules

- §1
1. Scholarship are awarded on behalf of the Polish History Museum (hereafter Museum) by its director by means of a competition of projects of academic (research), promotional or educational value, decided by a specially formed jury.
 2. Scholarships are awarded for a period of one to three months, with the possibility of extension in accordance with §11 of these regulations.
 3. The scholarship can be applied for any number of times.
- §2
1. Applicants must have at least a Master's Degree or the equivalent.

Scholarship Application

- §3
1. The applicant must be an individual.
 2. The applicant is required to fill out the on-line registration form prior to sending the full application to the Museum.
 3. Along with registering on-line, the applicant is to send the following documents:
 - I. Mandatory:**
 - a. CV;
 - b. List of publications and originals or copies of three deemed by the applicant to be the most important;
 - c. Project of activities to be undertaken during the scholarship.

II. Optional:

- a. invitation from the institution supporting the applicant in realizing the project;
 - b. the opinions of two independent academics; an academic from Poland is preferable but not obligatory.
4. Applicants who have already been awarded a Polish History Museum scholarship must attach following documents:
 - a. report from the previous project;
 - b. if a year has passed since the scholarship – a text that resulted from the research undertaken during the scholarship.
 5. The full application, including all attachments, should be sent to the Museum in hard copy form and via e-mail.
 6. The application can be withdrawn at any time at the applicant's request.
 7. Applications received after the deadline will not be considered. This will be determined by the date the materials are received by the museum.
 8. Incomplete applications will not be considered.

Jury

- §4
1. The jury will consist of at least five academics holding doctorates or post-doctorate titles, among whom at least one is to be a member of the Program Council of the Museum.
 2. The jury chairperson must also be a member of the Museum board.
 3. The names of jury members, with the exception of the chairperson, will remain anonymous.
 4. The principles for the jury's work are to be set by the Museum director in agreement with the jury chairperson.

- §5**
1. The jury's task is to select the best projects that can be realized through the scholarship.
 2. The jury determines the duration of the scholarship.
 3. The jury may appoint a tutor for the duration of the scholarship.
 4. Under certain circumstances, the jury can decide not to appoint a tutor.

Deciding the Competition

- §6**
1. The date of the announcement of the results of the competition is given by the jury, after the deadline for applications.
 2. The jury's decisions are binding and not subject to appeal.
 3. Reviews of applications and projects presented therein are confidential and cannot be disclosed to third parties.

- §7**
1. The scholarship is awarded by the Museum director on the basis of the jury's decision.
 2. All applicants will receive information regarding the results of the competition in writing and via e-mail.
 3. No information regarding competition results will be given over the telephone.
 4. The list of scholarship winners will be published on the Museum website.
 5. The Museum reserves the right to publicize, including by means of the mass media, information regarding the competition results, as well as the scholarship recipient's achievements.

Rights and Obligations of the Parties

- §8**
1. The scholarship is paid out on the basis of a bilateral agreement between the Museum and the scholarship recipient; the agreement specifies the conditions for payment of the scholarship as well as the rights and obligations of both parties.

- §9** 1. The scholarship holder is obliged to:
- a. complete the intended project;
 - b. submit a report of his or her work during the duration of the scholarship;
 - c. publish the results of his work in the form of a book or an article;
 - d. inform others in a visible manner of having received the scholarship in various publications or during appearances and conferences;
 - e. be present at events organized by the Museum to which he or she is invited during the duration of the scholarship – if the project is being realized at the time on Polish territory;
 - f. to be present at meetings of Museum scholarship holders, if the project is being realized at the time on Polish territory;
 - g. inform the Museum of every publication in which the scholarship holder has made use of research completed during his or hers scholarship period;
 - h. contact the Museum in order to inform them of progress being made at least once a month via email;
 - i. in the case of having a designated tutor, to make use of the academic supervision provided.
- §10** 1. The Museum has the right to break the agreement with the scholarship holder and demand the return of funds already expended in the event that the aforementioned rules are not respected.
2. The Museum shall not cover any accommodation, travel or medical costs incurred by the scholarship holder during the period of the scholarship.

Scholarship extension

- §11** 1. The scholarship can be extended at the request of the scholarship holder for one month.
2. A petition for a scholarship extension, together with the set of attachments delineated in pt. 3 of this paragraph, must be submitted one week before the end of the scholarship at the latest. Petitions submitted after that date will not be considered.

3. The following must be attached to the scholarship extension petition:
 - a. progress report on the realization of the scholarship project;
 - b. formal explanation of the need to extend the scholarship;
 - c. a list of texts to be published during the duration of the scholarship.
4. The petition for a scholarship extension is reviewed by the jury chairperson.
5. The decision regarding the extension of the scholarship is made by the director of the Museum, on the basis of the jury chairperson's review.
6. Decisions reached are final and not subject to appeal.
7. The scholarship amount is not subject to change during the extension period.



INFORMATION ON PREPARING THE APPLICATION

Applicants are obliged to submit scholarship applications and all attachments in hard copy and via e-mail to **stypendia@muzhp.pl**. Applications can be submitted in English or Polish. The order of attachments is important. Pages should be paper-clipped together, not stapled or bound. Documents should be word processed (Times New Roman 12; spacing 1.5). The Museum does not return submitted materials.

Before sending the documents, the applicant must fill in a registration form available at the Scholarship Fund's website.

I. Mandatory:

- a. CV;
- b. List of publications and originals or copies of three deemed by the applicant to be the most important;
- c. Project of activities to be undertaken during the scholarship.

II. Optional:

- a. invitation from the institution supporting the applicant in realizing the project;
- b. the opinions of two independent academics; an academic from Poland is preferable but not obligatory.

ATTENTION!

Applicants who have previously been awarded a Polish History Museum scholarship must attach following documents:

- the report from the previous project;
- if a year has passed since the scholarship, a text that resulted from the research undertaken during the scholarship.

ad a) CV

This should contain information concerning the applicant's course of studies, internships, study visits, scholarships, trainings abroad, career development, and academic projects in which the applicant participated. The text should not be longer than two standard typed-written pages (Times New Roman 12; spacing 1.5).

ad c) Project description

The description should not be longer than three typed-written pages and should include the following points:

- Project title,
- Characteristics of the topic,
- Project goal,
- List of institutions cooperating with the proposed project (if applicable),
- Anticipated results of the project.

ad d) An invitation from an institution with which the candidate intends to cooperate.

This is to confirm that the candidate will have adequate conditions guaranteed in which to complete the project presented to the competition. The invitation should be appended to the application and not sent by the institution directly to the Museum.

Incomplete applications will not be considered.



