



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
ISTITUTO DI STUDI SUPERIORI
COLLEGIO SUPERIORE

**Decree by the Direttore of the Collegio Superiore
made effective on May 20th 2014, N°. 6**

N. 6 - YEAR 2014

Art. 1

**SELECTION PROCEDURE FOR THE ADMISSION OF NINE STUDENTS TO COLLEGIO SUPERIORE
ENROLLED IN THE FIRST YEAR OF A SECOND CYCLE DEGREE PROGRAM
OR IN THE FOURTH YEAR OF A SINGLE CYCLE DEGREE PROGRAM (Academic period 2014/15)**

To promote advanced and interdisciplinary education, the Collegio Superiore of the Alma Mater Studiorum - University of Bologna (Italy), offers students a wide education program, through extracurricular courses and seminars.

The Collegio requires that selected students be involved in all the activities of the Collegio Superiore, and be highly proficient in both the University courses as well as in the Collegio Superiore extracurricular seminars.

Two are the main disciplinary areas of the Collegio:

A – Humanities and Economics (Schools of: Economy Management and Statistics, Law, Arts Humanities and Cultural Heritage, Foreign languages and Literatures, Interpreting and Translation, Psychology and Education, Political Studies).

B - Science and Technology (Schools of: Agriculture and Veterinary, Pharmacy, Biotechnology and Sport Science,; Engineering and Architecture, Medicine, Sciences).

Fellowships are supported by Alma Mater Studiorum - University of Bologna, and by several external foundations, corporations, and private citizens.

Art. 2 – Educational requirements of the admitted students

1. The educational requirements are ruled by the Guidelines of the Collegio Superiore. In particular, selected students are required:

- a) to follow the curricular University program and pass the exams within the academic year of registration.
- b) to be actively and regularly engaged in the educational activities and in the cultural life of the Collegio Superiore. This will be taken into consideration by the Consiglio of the Collegio in the yearly evaluation of the student proficiency.
- c) to respect the conditions for the maintenance of the benefits, as defined in Guidelines of the Collegio.
- d) to fully respect the rules enacted by the Residence of the Collegio, in case the student has decided to live there, (cfr. art. 3.1, art. 3.2). The residence is located in "Residence Terzo Millennio Bologna" (<http://www.residence3m.it>), via Miliani 7/2 (Borgo Panigale), which is well-connected to the city center and to the University area.



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2. If the student will not meet the requirements of Art.2, at the end of the academic year he/she will lose all the benefits herein described.

Art. 3 – Rights of the selected students

1. Selected students (non-resident in Bologna) will reside at the Residence of the Collegio. They will have however the option to choose to live outside the Collegio, still maintaining the benefits of the fellowship. Such a choice can be made only once at the moment the student accepts the fellowships and cannot be changed during the entire period of stay in the Collegio, although it might be waived under exceptional circumstances, prior evaluation of the Consiglio.

2. Selected students (already living in Bologna) can reside at the Collegio upon approval of the Consiglio. The request must be filed within 5 days after their formal admission.

3. Students:

- a) will be free of charge for University fees, but not those of the stamp duty and the insurance costs;
- b) will receive one year fellowship to cover living and study costs;
- c) will have the opportunity to follow the extra cultural and educational activities organized by the Collegio.

4. The University of Bologna defines the yearly financial support, upon proposal of the Direttore and of the Consiglio of the Collegio Superiore.

5. These benefits are renewable every academic year, for the entire duration of the course of study, provided the student has fulfilled all the obligations of Art. 2. The financing terms and the residence conditions may be modified by the Consiglio at the beginning of each academic year depending on the University building programs accounting plans and the financial situation of the Collegio Superiore. The conditions are established annually and are applied to all students of the Collegio. If the student chooses not to reside at the Collegio, he/she will not receive the financial assistance for the lodging.

6. The student has the right to participate in the exchange and mobility programs offered by the University of Bologna and other Universities and Research Centers in Italy and abroad. The exchange has to be approved by the Consiglio, in order to verify that it fulfills and is consistent with the educational activities required by the Collegio.

Art. 4 – Selection process

4-a) Admission requirements

Eligible candidates:

1. must have an Italian or foreign valid title of access, , and enroll for the 2014/15 academic year in the first year of a Second Cycle Degree of the Alma Mater Studiorum University of Bologna. To be eligible, the candidate MUST NOT have been enrolled in other second cycle degree program before or possess any other equivalent academic degree
2. if enrolled in a Single Cycle Degree, in the year 2014/15, the candidate will enter the fourth academic year of the same university course at the University of Bologna and will not hold other previous



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degrees.

More specifically:

in the first case (sub 1), the eligible candidate:

- must have entered his/her First Cycle Degree program in the academic year 2011/12: In case the candidate has already obtained the bachelor's degree, he/she must have an average mark not below 28/30 or equivalent; if the candidate has not obtained the bachelor's degree yet, he/she will have to obtain the bachelor's degree by November 30, 2014 and must have achieved at least 160 credits (Number of University learning credits - ECTS) before the deadline of this present application (July 31, 2014), with an average mark not below 28/30 or equivalent.

In that case, his/her admission to the Collegio will be conditionally accepted upon obtaining the degree within the time indicated above.

- In case of candidates who have entered the First Cycle Degree program in the academic year 2010/11 they will be also allowed to file their application, provided they have obtained their bachelor's degree not later than November 30, 2013, with an average mark that is not below 28/30 or equivalent.

in the second case (sub 2), the eligible candidate must have achieved at least 160 credits within July 31, 2014, with an average mark not below 28/30 or equivalent.

3. Candidates must be aware that admission to some university courses require to pass specific admission tests to be enrolled. The necessary information and documentation is available at the respective offices of each School.

4-b) Application form

All the information required to fill the proposal and to successfully submit it will be published in the dedicated section of the web site <http://studenti.unibo.it>.

The application form must be submitted without exception by **5 pm (Italian time) July 25, 2014**.

The schedule of the interviews will be published on the web site <http://studenti.unibo.it>, and on the "Albo Ufficiale of the University of Bologna (via Zamboni, 33).

All personal data provided by candidates will be collected processed and managed according the italian law 196/2003 and subsequent amendments.

4-c) Selection procedures

The admission is exclusively based on merit and on the ability attitudinal estimated by a specific Commission appointed by decree of the Rector; for this reason there are no access restrictions based on the economic conditions of the candidates.

The selection committee will make a pre-selection of a short list of candidates that will be invited for the interview. The preliminary selection' evaluation will be based on the candidate's academic career, his/her curriculum vitae, and the content of two letters of reference provided by university professors or



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researchers who have been acquainted with the candidate. The required documentation must be submitted using the electronic format available on the website <http://studenti.unibo.it>, and by following the instruction of the tutorial.

The required documents are:

- 1) For candidates with a degree: **the degree certificate** containing the marks obtained in each course taken during the First Cycle program and the average mark. For undergraduate candidates and students enrolled in a Single Cycle Degree program: **certificate of the university registration** in which the marks obtained in each course are listed, the average mark and the number of University learning credits (ECTF) achieved.
- 2) **curriculum vitae**, formatted as described in the instruction section of the online application form;
- 3) the institutional e-mail addresses of two university professors or researchers who have followed the candidate during his/her studies and to whom formal reference letters will be requested. These letters are mandatory for the evaluation and they must be received within the same deadline of the present application.

Pre-selected candidates will be invited for an interview with the members of the selection committee to verify knowledge, skills and attitudes necessary to deal with the studies of the Collegio Superiore. For foreign students who are not familiar with the Italian language, the interview will be conducted in English. At the starting moment of the interview, candidates will have to carry and present a valid identity document .

The interview will be considered successful if the candidate will receive a mark of at least 8/10. The interviews will be held in **September 11 - 12, 2014**.

The list of preselected candidates will be published on the Albo Ufficiale of University of Bologna **within 1 pm of September 9, 2014** and it will also contain the information about the place and the time of the interviews. This publication will constitute notification to all intents and purposes and will be also available on the website <http://studenti.unibo.it>.

The Committee will elaborate a ranking list based on the marks obtained in the interview by each candidate. The first nine candidates that will classify will be formally offered to enter the Collegio Superiore.

The Committee may also propose the Direttore to increase the number of positions available for this competition if extra funds have been made available at the time of the interview.

The ranking list will be published in the Albo Ufficiale of the University of Bologna **on September 17, 2014**, after 5 pm. This publication will constitute notification to all intents and purposes; it will also be available on the website <http://studenti.unibo.it>. The accommodation will be available from September 19, 2014.

4-d) Appointment of winners - Acceptance

The winners will be offered the position by the Direttore of the Collegio Superiore.



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The winners must submit the acceptance letter to Collegio Superiore, Alma Mater Studiorum - University of Bologna, Segreteria Amministrativa, Via G. Petroni, 26, 40126 Bologna **by September 25, 2014.**

In case one candidate declines the offer, the position will be right away assigned to the next candidate in the ranking list.

The winners must be enrolled in a degree program of the University of Bologna (first year of a Second Cycle Degree program or fourth year of a Single Cycle Degree program) for the academic year 2014/2015 by the registration deadlines of the University of Bologna (deadlines valid for all the students), otherwise he/she will not be admitted in the Collegio.

If the student has the possibility to register immediately after the admission to the Collegio, he/she can immediately take advantage of the exemption of University fees and any contribution for the enrollment, with exception of stamp duty and insurance costs. If the student however will register before the admission, he/she must pay the normal University fees and contributions and only after the admission those expenses will be refunded (with the exception of insurance and stamp duty).

Art. 5 - Information

For further information and clarification please contact:

Collegio Superiore dell'Università di Bologna - Segreteria Amministrativa
via G. Petroni, 26 - 40126 Bologna BO
Tel. 39-051-20.99262 - Fax 39-051-20.99264 - E-mail: segreteria.collegio@unibo.it
Monday, Tuesday, Wednesday, Friday: 9.00 am - 11.15 am
Tuesday, Thursday: 2.30 pm - 3.30 pm

Contact person for the selection procedure is dr. Lucia Francesca Di Paola, Responsabile Gestionale dell'Istituto di Studi Superiori (Via G. Petroni, 26 - 40126 Bologna BO - tel. 39-051-20.99262 - fax 39-051-20.99264 - e-mail: lucia.dipaola@unibo.it).

Art. 6 – Publication of the announcement

This announcement will be posted on the Albo Ufficiale of the University of Bologna (via Zamboni, 33) from May 27, 2014 and until the deadline of the selection procedure. This publication will constitute legal publication. During this period, any further announcement will be available online in the website <http://www.collegio.unibo.it> and <http://studenti.unibo.it>.

Bologna, May 20 2014

Professor Luca Ciotti