

Call for Applications for Design Coordinator

of the International Association for Political Science Students (IAPSS)

The International Association for Political Science Students is launching a call for applications for the position of Design Coordinator. Please keep in mind that this position is **unpaid!**

About the Position

The Design Coordinator is a newly created position within the IAPSS International Cooperation and Public Relations Department. While the design coordinator need not be affiliated with the discipline of political science, he or she will be in charge of all **graphic and media design** related activities within the association. This includes the creation and amendment of existing **logos** and **banners** for publications, the webpage and IAPSS events. In addition, managing the publications will include as designing the **layouts** and handling the **typesetting** of publications. Lastly, the design coordinator will be in charge of improving and extending the IAPSS **corporate identity** and creating various **info-graphics**.

Requirements and Expectations

The position requires **strong organizational skills** as well as an excellent command of at least one of the following: **Photoshop, Photoshop Elements, Adobe Illustrator, InDesign**. The design coordinator should have a **first-rate command of the English language**, a **professional level of individual work** and **time management**, the capacity to **meet deadlines** as well as a **self-sufficient and creative attitude**.

Conditions

Since IAPSS is a student-led association with a part-time honorary board, the position is **unpaid** and lasts for the duration of **one year**, i.e. until the IAPSS World Congress 2015, held in London (UK) in April 2015. In addition, being in this position requires that you are an individual member of IAPSS at the moment of your installment. If you are not a member yet, you will be required to apply for membership in the case of acceptance.

If you would like to apply, please send us

- your curriculum vitae
- a 1-2 page letter of motivation and relevant experiences
- a short portfolio of your recent graphic and media design achievements

to international@iapss.org **until September 28th 2014**.

Please do not hesitate to contact us in case of further questions or inquiries.

Yours Sincerely,

Wanda Tiefenbacher

Head of the Department for International Cooperation and Public Relations
International Association for Political Science Students (IAPSS)
e: international@iapss.org

w: www.iapss.org