

***Identifying, Collecting, Organizing, and Publicizing***

***Democracy Education Materials***

**Application form**

***Please be certain you have reviewed all information in the application guidelines before completing this form.***

Full name of applying institution or organization:

Legal status:

Address:

Website:

Contact person responsible for the application:

Email:

Phone:

Name of alternate contact:

Email:

Phone:

*Please address the following points. You can write in bullet points if you wish.*

1. Organizational capacity and past performance of the institution or organization *(approx. 200 words, max. 25 points)*
2. List of resources and topics that will be posted *(approx. 200 words, max. 25 points)*
3. Technical aspects of the project *(approx. 200 words, max. 20 points)*
4. Brief schedule of the project *(approx. 200 words, max. 20 points)*
5. Budget. Please provide approximate costs for the project according to the following categories. Please note that the grant maximum is US$45,000. A more detailed budget will be requested during the second stage of the application process. *(10 points)*
	1. Personnel (project coordinator, content, technical, graphic design, website design, translators, etc.): \_\_\_\_\_\_\_\_\_
	2. External consultants: \_\_\_\_\_\_\_\_\_
	3. Equipment and supplies (including IT, software applications): \_\_\_\_\_\_\_\_\_
	4. Other (copyrights, publicity): \_\_\_\_\_\_\_\_\_\_\_

***Please send your completed application by 15 December 2014 to:*** **democracyeducation@community-democracies.org**