 

# **OFID-UNDP**

# **Cross-Regional Grants Competition**

## **PHASE II: FULL APPLICATION - PROJECT PROPOSAL**

By submitting the Full Application - Project Proposal the applicant enters the final phase of selection for funding within the OFID-UNDP grant competition. The proposal should not be longer than 10 pages in total. It has to be submitted as a Word document together with Annex C - Budget and Annex D - Letter of Commitment signed by each member of the partnership. Additionally, the documents have to be supported by a **copy of the certificate of registration** translated into Englishindicating non-profit statusof each partner organization. The documents have to be sent no later than the date **31 May 2015, 17:00 (GMT+2)** to the following email address: [crgrants.irh@undp.org](mailto:xxx@undp.org). Acknowledgement of receipt of the documents will be sent to the applicants.

# **I. IDENTIFICATION FORM:**

|  |  |
| --- | --- |
| **Title of the project** |  |
| **Priority theme** | **□** *Affordable energy and water solutions*  **□** *Economic governance and employment* |
| **Location of the project**  *(Please specify the intended countries and regions where the project will take place)* |  |
| **Total budget of the project** *(in US Dollars)* |  |
| **Amount requested from OFID/UNDP grant scheme**  *(in US Dollars)* |  |
| **Name of the applicant** |  |
| **Country and date of registration of the applicant** |  |
| **Legal status** |  |
| **Partner 1** | **Name:**  **Country and date of registration:**  **Legal status:**  **Website:** |
| **Partner 2** | **Name:**  **Country and date of registration:**  **Legal status:**  **Website:** |

# **II. Contact details of the applicant for the purpose of this competition**

|  |  |
| --- | --- |
| **Full legal name of the applicant organization (in original language)** |  |
| **Name of the applicant organization (in English)** |  |
| **Acronym** |  |
| **Postal address of the applicant organization** |  |
| **Telephone number (Country code + City code + Number)** |  |
| **Fax number (Country code + City code + Number)** |  |
| **Email of the organization** |  |
| **Website of the organization** |  |
| **Contact person for this competition** | **Name:**  **Position:**  **Email:**  **Phone no:** |

# **III. project DESCRIPTION**

## **CONTEXT AND Problem(s) identification**

Explain the background and rationale for developing this project. Describe the current situation and the concrete problems that you want to address through your project. Why do you think a cross-regional approach is better suited to address the identified challenges? How and why is your idea better equipped to bring positive change in this context? If possible, mention any existing research, publications or consultations with stakeholders that undertake similar actions to ensure that your project does not duplicate existing work, but rather promotes synergies and complementarity.

## **PROJECT SUMMARY**

Briefly describe your project by highlighting the concrete technical solutions/ prototypes or know how that you plan to develop and/or share. Specify the results/ outcomes that you expect to achieve and who will be the main beneficiaries of your work.

## **MAIN GOAL AND OBJECTIVES**

Describe the main goal of your project in line with one of the priorities of this grant competition. After that, specify the objectives of your project (maximum 3) and explain how you intend to measure their achievement.

## **KEY ACTIVITIES AND INDICATORS**

Based on the information provided above, identify key activities that meet your objectives. Each of these activities has to be followed by clear indicators (qualitative and quantitative) and/or milestones that can be used to monitor the progress and completion of the activity. For each activity specify the planned duration (in months) and where it is supposed to take place.

|  |  |  |  |
| --- | --- | --- | --- |
| **Objectives/ Activities** | **Indicators/ Milestones** | **Duration** | **Location** |
| **Objective 1:**  Activity X  Activity X  Activity X | Indicator X  Indicator X  Indicator X | Number of  months | Region  Country |
| **Objective 2:**  Activity X  Activity X  Activity X | Indicator X  Indicator X  Indicator X | From To  (months) | Region  Country |
| **Objective 3:**  Activity X  Activity X  Activity X | Indicator X  Indicator X  Indicator X | From To  (months) | Region  Country |

## **CAPACITY AND Roles of the applicant and partner (s) in implementing the activities**

Describe briefly the members of the partnership and their experience in implementing similar projects. If applicable, mention any previous cooperation or activity undertaken together. Specify the roles of the applicant and partner(s) in the activities described above. Explain who will have the lead in implementing each activity.

## **INNOVATION**

Explain any innovative approaches that the project is promoting. Innovative elements might include utilization and/or developing of new technologies or simply any new idea that has the potential to change the current state of affairs and to be replicated.

## **SUSTAINABILITY**

Explain how the project will continue beyond the OFID-UNDP funding. Specify how you plan to maintain the partnership after the completion of the project. Explain the potential for scaling-up the project or certain activities/ products over a longer-term period and what type of support you would need to do that.

## **MONITORING AND EVALUATION**

Explain how you define the project’s success. Propose a methodology for assessing that success, including internal and/or external evaluation, what measurements will be used (indicators, monitoring tools) and who will be responsible for measuring them.

## **DISSEMINATION AND UITILIZATION OF KNOWLEDGE**

Describe how you plan to make your work known to the public. Who would be the most interested in finding out about your project activities and results? How do you plan to reach them?

Explain who will be able to use your proposed technological solution/ prototype or know how. How do you intend to do the transfer of knowledge?

# **IV. Declaration**

We/I hereby certify that the information contained herein and attached hereto is complete and accurate to the best of our/my knowledge.

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Head of Organization/Institution                   Signature                                   Date