

**THE *PONTICA MAGNA* FELLOWSHIP PROGRAM**  
**APPLICATION FOR THE ACADEMIC YEAR 2015-2016**  
**CHECK LIST / GUIDELINES**

The applications will be submitted only in electronic format to the address: [applications@nec.ro](mailto:applications@nec.ro). The enclosed documents will be attached to the application message. The name of the Fellowship Program should be mentioned in the *Subject* field of the message: "Pontica Magna Fellowships".

**A complete application consists of:**

- ☐ a recent photo;
- ☐ the application form (in Microsoft Word Format) completed on the computer in English, French, or German;
- ☐ at least 2 original letters of reference (in English, French, or German) written explicitly to support the application for the *Pontica Magna* Program 2015-16. The recommendations should be e-mailed by the referees directly to the address: [applications@nec.ro](mailto:applications@nec.ro);
- ☐ a document proving that the applicant is enrolled in a Ph.D. program or holds the Ph.D. title (scanned and attached to the applicant's message). This is not compulsory for candidates from among journalists, media professionals, authors or artists. The latter should propose a project in their line of activity. Journalists, media professionals, and writers should add to their CV a sample of their previous work. Artists should present a portfolio. It should be noted that NEC cannot provide studio space and the tools that may go with it. Artistic projects should thus rely on "portable" means.

**INCOMPLETE APPLICATIONS WILL NOT BE TAKEN INTO CONSIDERATION**

We will acknowledge receipt of an application and confirm whether the application requirements have been met within 10 days after the deadline.

**The deadline for submitting the application  
is June 28, 2015**

New Europe College, str. Plantelor 21, 023971 Bucharest, Romania  
Phone (+4) 021 307 99 10; Fax (+4) 021 327 07 74; E-mail: [applications@nec.ro](mailto:applications@nec.ro)  
Contact person: Ana Buculei

## **APPLICATION GUIDELINES:**

The application should be completed on the computer (*not* handwritten) and sent as attachment in Microsoft Word format. In case you have to insert additional pages in the application form, please number them.

The application form must be completed in one of the languages mentioned above: English, French, or German.

Please answer all the questions mentioned in the application form (trying not to exceed the allotted space).

The letters of reference should be written by academics and/or personalities familiar with your scientific, journalistic or artistic activity. They should be written explicitly to support the application for the *Pontica Magna* Program 2015-16 and address the proposed research project. The recommendations should be e-mailed by the referees directly to the address: [applications@nec.ro](mailto:applications@nec.ro). Application letters without a date or referring to other fellowship programs will not be taken into consideration.

The letters of reference should be written in English, French or German.

## **SELECTION PROCESS AND INTERVIEW:**

The applications will be evaluated by a committee of Romanian and foreign specialists. The results of the selection will be announced by mid-July 2015.

Since during the selection process we might have to contact you, please inform us about any change that may occur in your contact details (mailing address, e-mail, telephone number, fax) – even if this change is a temporary one.