

Global Arts and Politics Alliance (GAPA) Call for Applications: first Executive Committee



We are pleased to announce that the **Global Arts and Politics Alliance (GAPA)** is hereby opening its calls for application for the **first-ever GAPA Executive Committee!** We hope you are as excited as we are about this great development.

Please take the time to read this preliminary information – it really explains a lot and will probably answer many of your questions.

There are **three things** you should know about **how** we're thinking of doing this:

- We accept **applications from everyone** regardless of occupation, status or orientation, and particularly encourage applications from women and minorities to make our team as diverse and broad as possible.
- **The jobs advertised are voluntary**, and will **require time investment, motivation** and a **pro-active approach** towards building GAPA to be the community we envision it to be. Generously speaking, you will be spending about 5 – 7 hours a week on it once it gets busy and things start rolling, 2-4 hours when it's just routine maintenance. The positions are **open-ended** at this point.
- These jobs are extremely **flexible** – we're not giving you a concrete outline of activities you have to do – on the contrary: we want you to **contribute** as much as you can/want **to shaping the position**. While there are certain general tasks that will be required of each post to ensure the running of the organisation, we want the **job to fit around your talents and ideas**. Obviously this process relies on your **input**, so we are looking for someone who is motivated and keen on sharing and implementing ideas for establishing a successful NGO.

Six posts are open in the 2015/2016 GAPA Executive Committee, which consists of eight people:

- two Chairs,
- **Secretary General,**
- **Treasurer,**
- **Head of Public Relations and International Cooperation,**
- **Head of Events,**
- **Head of Working Groups,**
- **Head of IT& Communications.**

All positions, apart from the Chair-roles, are open for applications from now. The chair roles are occupied by Dragana Comagic and Wanda Tiefenbacher, the two founders of GAPA.

Here is a brief outline of the tasks associated with each position:

- **Secretary General**
 - Administering and maintaining communication with the outside world (taking over office@ga-pa.org - answering enquiries, giving information, welcoming new members)
 - Administering the membership and e-mail database
 - Assisting the Chairs with administrative tasks such as preparing for General Assembly once per year

- **Treasurer**
 - Supervising our financial administration
 - Taking over routine accounting tasks
 - Supervision of compliance with Austrian legal provisions
 - Reporting to the GAPA Executive Committee at the General Assembly once per year

- **Head of Public Relations and International Cooperation**
 - Establishment and maintenance of partnerships with other like-minded organisations/groups
 - Creative inputs to the website
 - Creating compelling and inviting advertisements and materials (pictures/banners for facebook and the website, advertising material for events)
 - Being the contact person for anything that has to do with the visual representation of GAPA, as well as with the partnerships and friendships we maintain.

- **Head of Events**
 - Taking the lead on creating the annual GAPA event we envision
 - Finding speakers, locations, topics and arrangements that can make an actual large-scale event happen
 - Being the contact person for anything event-related
 - Carrying out the organisation and successful implementation of the event together with the rest of the Executive Committee

- **Head of Working Groups**
 - Creating and establishing working groups on different relevant political subjects
 - coordinating these working groups, making sure they work and actively submit articles/research, the ideal goal is to have regular publications by working groups
 - you can participate in a working group yourself

- **Head of IT & Communications**
 - Taking over the back-end maintenance of our website www.ga-pa.org
 - Contributing to the website technically and creatively
 - Posting regularly on the GAPA facebook page
 - Advertising GAPA in facebook groups, email lists, etc.

As we previously mentioned, the tasks outlined are **routine tasks** that need to be carried out. **The rest is in your hands** – shape your positions and give them a personal touch. Share your ideas and visions with us and we'll see where we can take GAPA!

If you're reading this, think about it: do you want to be a part of a new community? Do you want to help shape something potentially big? Join us and be a part of **the first-ever GAPA Executive Committee** – we'd love to have you.

We are looking forward to your applications!

To **apply**, send a **one-page motivation letter** as well as a **CV** to chairs@ga-pa.org. Put the **position** you're applying for into the **subject-line**. We will contact you as soon as possible and hope to have our committee together by **December!**

Also check out www.ga-pa.org for more information about us.

A brief reminder of who we are and what we do:

GAPA mission is simple: as our name – Global Arts and Politics Alliance – says, we aim to provide a platform for two groups to meet. On the one hand we have people active in the discipline of political science, either academically or otherwise, and on the other hand we have all sorts of artists, cartoonists, film-makers, graffiti artists, animators, anything you can think of. Our goal is to create a network of political artists and knowledge contributors where these two groups can exchange ideas, collaborate on art or academic or other projects, and find friends. There exists an important link between those two groups: the advancement of knowledge about political issues, and within that there exists room for a form of activism for political, social and cultural awareness. We're really interested in politics and love the arts, so combining the two seemed like a good idea. Join us in our endeavour of creating a unique place for people to meet and to cooperate with each other. Let's get political!

Sincerely,

Gana & Wanda
GAPA Chairs