2016 Imperial College Junior Research Fellowship Application

Deadline for receipt of completed applications is 11.59pm (GMT) 14 September 2015

**Section 1**

To be completed by **Applicant** and **Head of host Department** in Arial 11pt

|  |  |
| --- | --- |
| **Application Summary** | |
| 1.1) Name of Applicant including title |  |
| 1.2) Current Institution |  |
| 1.3) Address  (for correspondence) |  |
| 1.4) Email |  |
| 1.5) Telephone |  |
| 1.6) Date PhD obtained |  |
| 1.7)Project Title |  |
| 1.8) Have you applied for an Imperial College JRF before? |  |
| 1.9) Proposal Start Date  *Projects would usually start on 1 October 2016 but must start between 1 August 2016 and 1 December 2016.* |  |
| *I certify that the statements herein are true, complete and accurate to the best of my knowledge. I agree to accept responsibility for the scientific content of the project and to provide the required progress reports if a fellowship is awarded as a result of this application*    Signature of Applicant \*: Date: | |

\* signatures must be electronic or original. Typed signatures are not accepted

|  |  |
| --- | --- |
| **Imperial College Head of Department Approval** | |
| 1.10) Name |  |
| 1.11) Department |  |
| 1.12) Faculty |  |
| *I understand that this scheme does not provide funds for the full economic cost of the research proposed and will not be responsible for continued support past the three years and that any costs around the ending of employment that result (directly or indirectly) in consequence of the scheme's limited fixed funding will need to be borne by the employing department/division.*  Signature of Head of Department\*: Date: | |

\* signatures must be electronic or original. Typed signatures are not accepted

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| **Letters of Support** |
| 1.13)List the research collaborators proposed for the Fellowship. Where relevant, list name(s) and attach separate letter(s) of support confirming the proposed collaboration. Letters of support from research collaborators are not essential, but will provide further information to the decision making committees and are therefore encouraged. These letters should be submitted by the applicant with this application form. |
| 1.14) Name and employer of person providing separate confidential letter of support for applicant.  It is the applicant’s responsibility to ensure that the application is matched to a separate confidential letter of support / reference from the applicant's current institution. Where the current Institution is Imperial, the letter of support must be provided by someone other than the proposed Sponsor or host Head of Department.  One electronic copy of the confidential letter of support / reference from the applicant's current institution should be sent to [juniorresearchfellowships@imperial.ac.uk](mailto:juniorresearchfellowships@imperial.ac.uk)  before 11.59pm 14 September 2015 |

**Section 2**

To be completed by **Applicant** in Arial 11pt

**Funding Request**

|  |  |
| --- | --- |
| 2.1) Current Salary (per annum) in £  Please provide a total figure, this may include London Weighting, or tax allowances for example. | 2.2) Source of Current Salary |

2.3)Total Research expenses for the duration of the Fellowship

*Please expand table as necessary*

|  |  |  |
| --- | --- | --- |
| *Category* | *Breakdown by item headings* | *Category Total* |
| Consumables |  |  |
| Travel |  |  |
| Miscellaneous (to include equipment, access charges where required) |  |  |
| Total  Note that research expenses funding is normally limited to £30,000 total for 3 years.  Requests for up to £45,000 are permitted if fully justified in section 3.6, please note that there is an expectation that requests of £45,000 will be made as an ***exception*** due to particular high cost research. | |  |

##### Section 3

To be completed by **Applicant** in Arial 11pt - Please complete questions 3.1-3.10 and expand as necessary to a maximum of 10 pages including graphs, figures and publications cited.

**Research Proposal**

|  |
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| 3.1)Lay summary(maximum 300 words)  *Please ensure you take care to produce a summary of your proposal that is written for members of the public, in plain English, avoid the use of jargon and explain any technical terms that have to be included.* |
|  |

|  |  |
| --- | --- |
| 3.2)Research question / Aims (what are the key questions that you wish to answer) | |
| 3.3)Background (Provide context for the application, including research in the field and explain why you are especially qualified to carry out the proposed research) | |
| 3.4)Research plan (Details of routine methods are not required) | |
| 3.5)Publications cited (Provide full references as they appear in the text) | |
| 3.6) Justification for requested support (Reasons for the budget requested and include details of how funds will be obtained to support the research costs not covered by the Fellowship if necessary) | |
| 3.7)Where appropriate, describe the potential impact of the research proposed. | |
| 3.8) Ethics | |
| Will animals be used? Yes / No Are licences already in place?  Yes / No | Will human subjects or samples be used?  Yes / No Is regulatory approval already in place? Yes / No |
| 3.9)Describe how the award of an Imperial College Junior Research Fellowship would further your career (up to 400 words) | |
| 3.10)Describe the considerations behind your choice of Sponsor (and Co-Sponsor where appropriate) (up to 200 words) | |

**Section 4**

To be completed by **Applicant** in Arial 11pt - Please complete questions 4.1-4.9 expanding as necessary to a maximum of 3 pages. Answers to question 4.10 should be expanded as necessary.

**Details of Fellowship Applicant**

|  |  |  |
| --- | --- | --- |
| 4.1) Name | | |
| 4.2) Title | 4.3) Nationality | |
| 4.4) Do you require a certificate of sponsorship in order to work in the UK?  See UK Home Office website for more details: <http://www.ukba.homeoffice.gov.uk/workingintheuk/>  The Asylum and Immigration Act 1996 makes it a criminal offence for employers to employ someone who is not entitled to work in the UK. We, therefore, ask prospective employees to produce relevant documentation. Short-listed applicants will receive further details and successful applicants must provide relevant documentation before employment can begin. | Please delete as necessary: | |
| Yes | No |
| 4.5) Have you ever been convicted of an offence that is not ‘spent’ under the Rehabilitation of Offenders Act 1974? | Yes | No |
| 4.6) Do you have any prosecutions pending against you? If yes, please provide details separately in a sealed envelope.  Certain posts, predominantly those working with children, vulnerable adults and financial management are exempt from the Rehabilitation of Offenders Act 1974. Applicants for such posts are required to declare all criminal convictions, spent or unspent. If this applies to you, please provide details in a separate sealed envelope. A successful candidate for such a position will be asked to apply for criminal records disclosure. Information in a sealed envelope will only be retrieved for a successful candidate. Information provided by other applicants will be destroyed in a confidential manner. | Yes | No |
| 4.7) Previous posts held (most recent first, include: dates, position, and university / institution. Please ensure that any breaks in your career due to maternity, paternity or adoptive leave, ill health, career breaks or unemployment are clearly stated, as well as any periods of part time working) | | |
| 4.8) Education / training (most recent first, include: dates, degree, subject, grade received, and university / institution.  **Applicants *must* have an upper second (or above) undergraduate degree with a PhD. *Please ensure that the level of your undergraduate degree is stated clearly*. Applicants who have received undergraduate degrees from overseas institutions are strongly urged to determine if their scores/grades are of the standard required for consideration through the JRF scheme via the link:** [**http://www3.imperial.ac.uk/entryrequirements/graduate/countryindex**](http://www3.imperial.ac.uk/entryrequirements/graduate/countryindex) **Where stated, the requirements for research or postgraduate study are the standards to be met for eligibility to the JRF scheme.** | | |
| 4.9) Summary of scientific career (include key achievements and expertise relevant to the application, prizes, and any external funding that you’ve obtained independently) | | |
| 4.10) Publications (Provide full references including the titles, where possible include web-links) | | |

**Section 5**

To be completed by the **Sponsor** in Arial 11pt. Please complete each section, expanding as necessary to a maximum of 2 pages including publications. If there is more than one proposed sponsor from Imperial, each sponsor must complete and sign a Section 5 form. Therefore, please duplicate this section as necessary (note that sponsors from Francis Crick Institute are not required to complete Section 5, as they will complete Section 6 below).

**Imperial College Sponsor Details**

|  |  |
| --- | --- |
| 5.1) Name | 5.2) Title |
| 5.3) Tenure status Of Sponsor  *Please provide your end of contract date if this is before the end of the fellowship. In this case, the support of an additional Sponsor will be requested following the end of your contract.* |  |
| 5.4) Previous posts held (most recent first, include: dates, position, and university / institution) | |
| 5.5) Recent relevant publications over the past 5 years (Provide full references including the titles, where possible include web-links) | |
| 5.6) Please provide evidence of any previous mentorship over the past 5 years (this could include career path/destinations of previous lab members) | |
| 5.7) Recommendation of Applicant (an assessment of the applicant’s abilities and fit to the JRF scheme, under 500 words) | |
| *I agree to provide relevant equipment and laboratory space for the Applicant’s research proposal and ensure that there is no additional cost burden on the College. I also agree to ensure that before any research funded by the Fellowship commences and during the full award period, all the necessary legal and regulatory requirements in order to conduct the research are met, and all the necessary licences and approvals have been obtained.*  *I confirm that I am a permanent member of staff on the College pay-roll within the Academic and Research Family, I am not currently sponsoring a JRF and that this is the only JRF application that I am sponsoring in the 2016 competition.*  Signature of Sponsor \*: Date: | |

\* signatures must be electronic or original. Typed signatures are not accepted

**Section 6 – only required for The Francis Crick Institute Co-Sponsors**

To be completed by the **Sponsor** in Arial 11pt. Please complete each section, expanding as necessary to a maximum of 2 pages including publications.

**The Francis Crick Institute Co-Sponsor Details**

|  |  |
| --- | --- |
| 5.1) Name | 5.2) Title |
| 5.3) Tenure status Of Sponsor  *Please provide your end of contract date if this is before the end of the fellowship. In this case, the support of an additional Sponsor will be requested following the end of your contract.* |  |
| 5.4) Previous posts held (most recent first, include: dates, position, and university / institution) | |
| 5.5) Recent relevant publications over the past 5 years (Provide full references including the titles, where possible include web-links) | |
| 5.6) Please provide evidence of any previous mentorship over the past 5 years (this could include career path/destinations of previous lab members) | |
| 5.7) Recommendation of Applicant (an assessment of the applicant’s abilities and fit to the JRF scheme, under 500 words) | |
| *I agree to provide access to relevant equipment and laboratory space for the Applicant’s research proposal as appropriate.*  Signature of Sponsor \*: Date: | |

\* signatures must be electronic or original. Typed signatures are not accepted